

Our Shepherd Lutheran Church & School Building Committee

Meeting Minutes
December 14, 2006

Opening: The regular meeting of the building committee was called to order at about 7:40pm on December 14, 2006 at Our Shepherd Lutheran Church and School with a prayer by Pastor Ron May.

Attendance:

Ted Wagner, Ron May, Aaron Rosenau, Jim Schmidt, Norm Hedges, John Krenzke, Eric Brauer, Dennis Rosebrough, Ted Gruenhagen, Mark Meyerholtz, David Eichelberger, Roger Dobrovodsky.

A. Finance

Capital campaign – contract was signed in late November and there was a termination clause. The capital campaign subcommittee is forming and their first meeting will be January 6 which will serve as an orientation meeting with Tom Grunow. The subcommittee will immediately move into the feasibility phase.

Duplicating our current campus discussion – Norm expanded on the new campus information. [Financial detail removed – full details can be obtained by request to the building committee]

B. Delivery Systems

Design/build – Roger said he had all the surveys and had read them all. These will be reviewed at the December 20st subcommittee meeting.

Architect selection – meeting with Schmidt went well. It was more of a question and answer session. They will be part of the architect review process. Schmidt seemed reluctant to let us use the previous design unless they are selected. The conversation was good and they seemed excited for the congregation on our new opportunities.

Survey responses – We sent out eight surveys to local architects. We received calls from most who were sent surveys. The surveys are due back by December 18. Those that we've received have been from arcDESIGN and Woollen. Those that have declined are BSA Life Structures (no longer doing churches) and Synthesis (out of their scope of work). Norm would like the interviews for selection process be accelerated and all take place in early January.

Laborers for Christ – Eric Brauer gave a summary of his communication with Laborers for Christ. They estimate it would take about (walls, roofing) 10 laborers 8 months for the school portion of the project. [Financial detail removed – full details can be obtained by request to the building committee] They would be happy to help us including helping to look at selected drawings to make suggestions to help reduce costs with the final design. Again, this is very preliminary based on square feet only and they can't give us a "clear" estimate without the plans we decide to use.

C. Deliverables

- Capital campaign sub-committee – Report back to the Building committee and congregational meeting on January 21.
- Architect selection – narrow down selections for interviews to a total of four. Get interviews scheduled and completed by mid-January. Meeting at 8pm on December 20th for Delivery systems subcommittee for narrowing down of surveys for selection of companies to bring in for interviews. John Krenzke will create a checklist for helping to narrow down the list.

D. Future Agenda

Next meeting for the general committee is tentatively scheduled for January 10, 2007 in room 129B.

Adjournment:

Meeting was adjourned at 8:50pm with a prayer given by John Krenzke.