

# **Our Shepherd Lutheran Church & School Building Committee**

Meeting Minutes  
September 20, 2006

## **Opening:**

The regular meeting of the building committee was called to order at 7:11pm on September 20, 2006 at Our Shepherd Lutheran Church and School with a prayer given by Dennis Rosebrough.

## **Attendance:**

Norm Hedges, John Krenzke, Ron May, Ted Wagner, Jim Schmidt, Michele Goldhammer, Eric Brauer, Becky Harpe, Dave Eichelberger, John Krenzke, Aaron Rosenau, Jim Landskroener, Roger Dobrovodsky, Dennis Rosebrough, Mark Meyerholtz, Tom Shaw

### **A. Missions**

Michelle Goldhammer gave a brief report that there were approximately 80 surveys returned with a variety of comments. Pastor Ron mentioned he was surprised by the low return of surveys.

### **B. Overview of Congregational Meeting**

We reviewed the questions given at the congregational meeting. Jim Landskroener confirmed today that the asbestos test came back negative (no asbestos). At the congregational meeting, a suggestion was made to create a "lock box" to include the surplus from the land sale, repayment of the debt from the general fund to the land campaign, and dedicate the old mortgage payment to the new building fund. Dennis mentioned that these financial issues need to be addressed by the MMC and the building committee will need to coordinate finances with the MMCs. Dennis suggested a project summary on the land sale/portable trailer purchase at the next congregational meeting. A central item of discussion was the need to succinctly communicate not only finances in general but the plans and actions of the committee.

### **C. Future Congregational Meeting**

Points of discussion and items to be addressed through the congregation the congregational meeting:

- MMC will address "lock box" general financial issue(s)
- Survey results
- Ways to communications with the Building committee include
  - Suggestion box
  - Ted will coordinate the posting of minutes and other information
  - Approach building committee members

Other suggestions – we collect the suggestions weekly so they can be reviewed in our meeting. Need to assure the congregation that we are reviewing their comments. A suggestion was made to have a feedback form on the website for receiving suggestions via the internet. This discussion was tabled until the next meeting to conserve time.

#### **D. Building Committee Budget**

- Mark Meyerholtz received a quote of \$4073.50 for an aerial topographical map to be taken of the 45 acres at 1 foot contours w/spot grids (50 ft grids) on the front 22 acres.
- Picnic shelter
- Capital campaign consultant fees will be determined once a consultant is hired Lori and Doug Behrman will provide assistance on this.
- Architectural fees dependant on the type of delivery system selected.

#### **E. Sub-Committees**

Missions – Pastor Ron has the information on the congregational growth information. We will include some of that information in the next congregational meeting. He will contact the district office for the demographic study.

Finance – Sandi Norman mentioned they are working with Donna Martin on getting further details on giving. Lori and Doug Behrman are getting close to beginning interviews for a capital campaign consultant. John Krenzke will work with the finance sub-committee on an estimate for building committee activities.

Delivery Systems – Roger provided a handout on some articles on comparing traditional versus design and build process. John Krenzke and Pastor Aaron volunteered to work with Roger on further research on area design and build companies and to develop the selection process and timeline.

Picnic Shelter – We will continue picnic shelter/tent usage to a later date. Mark will get quotes for each of 40'x40' tent and wood structure.

#### **Action Items**

1. Missions Subcommittee – get a timeline for the demographic study and summarize results of the survey
2. Finance – obtain more info on giving
3. Delivery Systems – continue with meetings

We will continue sub-committee meetings the next two weeks.

#### **Adjournment:**

Meeting was adjourned at 9:05 pm with a prayer given by Jim Landskroener. The next general meeting will be at 7:30 pm on October 11, 2006 in the 7<sup>th</sup> & 8<sup>th</sup> grade classroom.